

**Santa Clara County Emergency Managers Association  
Executive Board  
April 13, 2017, 10:00 a.m.  
MEETING MINUTES**

<b>Member</b>	<b>Present</b>	<b>Absent</b>
<b>President – Ponce</b>	<b>X</b>	
<b>Vice President – Schoenthal</b>		<b>X</b>
<b>Secretary – Charlop</b>	<b>X</b>	
<b>Treasurer – Martinez</b>	<b>X</b>	
<b>Member-at-Large – Filippuzzi</b>	<b>X</b>	
<b>Member-at-Large – Coats</b>		<b>X</b>
<b>Immediate Past President - Mata</b>		<b>X</b>

- I. **Welcome: Called to Order at 10:08 a.m.**
- II. **Announcements/Agenda Corrections:**
- III. **Meeting Minutes**
  - a. **Approval of February Board Meeting Minutes**  
Motion to Approve: Ponce  
Second: Charlop  
Ayes: All
  - b. **No March Board Meeting to Approve Minutes**
  - c. **Review March 16<sup>th</sup> Member Meeting Minutes for Member Approval**
- IV. **Correspondence: None**
- V. **Treasurers Report (Martinez):**
  - a. **Balance \$6,989.87 as of 4/13/2017**
  - b. **No new membership/registrations. 14 Group memberships and 15 individual memberships YTD.**
- VI. **Upcoming Meetings:**
  - a. **May 18: Kaiser Santa Clara, Topic: Medical Health Mutual Aid, speakers to include: Mike Cabano - SCCEMS, Lisa Schoenthal - SCCOES, Dr. Joshua Markowitz**
  - b. **June 15: Santa Clara City, ARC role in Ghost Ship Fire?**
  - c. **July 20: Milpitas, 0900 – 1300, Combatting Stress Seminar**
  - d. **August: Morgan Hill**
- VII. **Old Business**
  - a. **EMA Plaque Status: Hovey ordering Plaque. Martinez to call Awards to the Wise regarding any outstanding invoices.**

**b. Adopt Email Policy 2A. Motion: Ponce, Second: Filippuzzi, Ayes: All**

**VIII. New Business:**

**a. Ponce to reach out to Roy Shackel and Lynn Brown regarding retirement dates.**

**IX. Good of the Order, Adjourned 10:36 a.m.**

**Next Member Meeting: May 18, 2017 9:00 a.m.**

**Next Board Meeting: June 8, 2017, 10:00 a.m.**