

SANTA CLARA COUNTY EMERGENCY MANAGERS ASSOCIATION

Membership Meeting

Thursday, October 19, 2017 9:00 – 11:00 p.m.

Milpitas City Hall 1st Floor, Committee Room 455 E. Calaveras Blvd. Milpitas, CA

DRAFT MINUTES

1. Meeting called to Order at 0930 hours by President Ponce

2. Welcome, Introductions & Safety Briefing

3. President Ponce conducted a drop, cover and hold on exercise to support the Great California Shakeout. 100% participation of attendees.

4. Approval of September 21st Membership Meeting Minutes

Motion to approve - Bob Cascone, Second by Jeff Schlesinger.

Unanimous approval

5. Announcements: None

6. Topic of Discussion: Anderson Dam EAP, Nina Merrill - SCVWD

Overview of the Emergency Action Plan for Anderson Dam.

Discussion of definitions of different emergency conditions. Discussion of jurisdiction notification process.

Discussion about having Ms. Merrill attend the Op Area Signatories meeting in October.

Discussion of volunteer Water District employees who automatically respond to dams after certain earthquake criteria are met. The District will look into offering training to city staff and volunteers to increase the number of people able to provide a status report on the dams in their jurisdictions.

7. Reports:

a. President Report

Annual Volunteer of the Year awards luncheon ceremony on December 14th at Levi Stadium. Please start thinking about who you want to nominate for your city/agency.

b. Treasurers Report

Checking Account 6,084.10

There is very little activity in the checking account. Our only expense is a monthly

service charge. We spend a little money at the end of the year for plaques for the Volunteer of the Year luncheon. EMA pays for one plaque per jurisdiction. You may nominate more than one person but you pay for the additional plaques.

Membership numbers are down. Ms. Ponce advised that the Board would be looking into the dues structure for next year and lead a discussion about how to build membership.

Jen Tucker asked that the Board consider streamlining the membership application process. Additional discussion occurred about ideas to make meetings more valuable/relevant to members.

c. Operational Area Council - No report

d. Operational Area Signatories - No report

e. Op Area OES - David Flamm.

- Fires across the entire state. We have Ray Riordan San Jose OEM serving as Deputy EOC Director in Santa Rosa, Darrel Ray in Santa Rosa serving as Deputy Plans Section Chief, Dana Reed in the Sonoma County EOC, Patty Eaton in Sonoma County as PIO. Others are waiting to deploy if needed. Introduce Jay McAmis, C.E.M. who is the replacement for Ken Foot at County OES. He is ex-military and has experience as an emergency manager with Santa Barbara County OES and UC Santa Cruz.
- Mutual Aid assets sent to the Bear Fire. 320 acres. 300 structures threatened. 4 structures destroyed.
- Sunnyvale, Morgan Hill, Santa Clara, Cupertino, San Jose, Milpitas, County OES all attended CESA Conference last week. Great representation for our County.
- Planning Section - Getting ready to start the Emergency Management Annex (working title). We want to address things that we have learned in recent exercises and after action reports.
- LHMP for the County was approved by Board of Supervisors last week. All jurisdictions should get City Council approval on their annexes ASAP.
- Just finished the Heat Plan Annex that can be adapted for local jurisdictions. Also doing COOP with the County. Resources are on the OES website.
- Logistics - Tammy Norem keeps working with Everbridge to get the AlertSCC system glitches cleaned up. Thanks to Lisa Schoenthal for providing her "How to use WebEOC" document. Investigating some other ways to use WebEOC to help people stay trained.

- Training and Exercise - Want to help people get their credentials for EOC positions. County will be offering classes to help everyone get their credentials.
- CESA Emergency Management Core Competencies list will help support the growth/professionalism of Emergency Management.
- Op Area Signatories are using Core Capabilities list to identify key strategies for applying EMPG grant funds.
- Q - Explain how EMMA is working. A - Emergency Management Mutual Aid system. It's not structured like Fire, Law, EMS. State has been working hard to update EMMA. State did not want to pick the EMMA responders to work out how they were funded. Agreement needs to occur between the requesting and responding jurisdictions. Put request into CalEOC. The Region notifies the Op Areas within the Region. In our County, we are working on a process to streamline requests in our County. We have to remind everyone to not self-dispatch.
- Our served cities CERT Academy schedule has been finalized for next year. There will be a class held every other month.
- Q - Request to have the County to consolidate email distribution lists.
- Marsha Hovey shared that the Op Area Ham Radio drill held on Oct 14th at Ed Levin Park in Milpitas was a great demonstration of the dedication and ingenuity of our volunteer ham radio operators.

f. Cal OES - No Report

8. Topic Suggestions (ongoing)

Jurisdiction training. What do you train. How do you track?

Cool stuff. Apps, "toys". Vendor presentations (must have 10? people confirm they want to hear)

EM Core Competencies

EMMA

January Haywired Scenario - invite USGS to present

Public Information Messaging - What to say. What not to say.

9. New Business:

a. SCCEMA Board Elections for 2018

- Ms. Ponce discussed the process of electing new Board Officers for next year.
- Ms. Ponce is willing to be the President again but encourages others who have a desire to put their name on the ballot as well. She is willing to help others gain experience. Also think about running for another office - Vice President,

Secretary, Treasurer, or Member at Large (Public and Private).

- Upcoming Meetings: November 16: San Jose Water – Jim Wollbrinck. Mr. Wollbrinck reported that several water companies. Extend meeting until Noon.
- December 14: Levi Stadium Volunteer Luncheon

Round Table

Ms. Ponce - Morgan Hill - Fall CERT training starts next week. We have over 70 people registered.

Ms. Schoenthal - Santa Clara also has had a bump in CERT attendance

Rick Filippuzzi - Kaiser Permanente -

- The Statewide Medical Health Exercise will be conducted Thursday November 16 starting at 9:00am. The scenario for this year is Terrorism and the County hospitals, and members of the Santa Clara Valley Emergency Preparedness Healthcare Coalition (SCVEPHC), are participating.
- The SCVEPHC Bi-Annual Meeting was conducted on October 5 at O'Connor Hospital. The Meeting including presentations and an exercise to prepare coalition members for the 2017 Statewide Medical Health Exercise and the new CMS Emergency Preparedness Rule. Presentations were provided by representatives from the U.S. Department of Health and Human Services, the NCRIC , and a local Skilled Nursing Facility on exercise design, development, conduct and evaluation. The event also included a Statewide Medical Health Tabletop Exercise with participation from over 120 stakeholders.
- SFO International Airport conducted a full scale exercise with a simulated terrorist attack involving an active shooter. The event was realistic with the use of smoke and volunteer victims.

Jim Wollbrinck - CADRE - Spoke with Dana Reed and Ray Riordan. Plan to get an executive level meeting with non-profit executives, County and City to discuss how to keep CADRE financially viable.

Mr. Wollbrinck - San Jose Water - CalWARN was activated for the fires. Will present some of the activities at the next EMA meeting. Coordination between CalWARN and CUEA and Department of Drinking Water has been much better. With the fires, some utilities still have not been able to get in to assess damage. Now everyone is working together to get mutual aid in place.

Wayne Rhoten - Morgan Hill resident - History shows that when California was rural, most fires were caused by Indians and lightning. Based on the history, we are experiencing only 20% of the fires that used to occur.

Jen Tucker - Haywired scenario is coming out in April from USGS. Wollbrinck says - USGS would like to have a statewide exercise the following year. Focus will be on gathering data for critical infrastructure. Ms. Tucker also shared that USGS will be co-locating at NASA in the next three years.

Ms. Hovey - Los Altos Hills - Great video about Drop, Cover and Hold On.
<https://www.youtube.com/watch?v=H1ZrZ1IZqmw>

Ms. Martinez - SCVWD - Winter Prep next week at the Water District. 72 people registered already. Cindy was at day 2 of the Op Area exercise at County Comm. I was in the allied agencies group who was in the garage at County Comm. We didn't have status boards but we improvised with what we had. You need to come prepared with supplies just in case. It would be helpful to have site maps so people would be more familiar with the building and where different sections were located. Maybe two-way radios because cell service was bad.

Motion to adjourn - Mr. Cascone
Second - Ms. Schoenthal
Unanimous Approval

Meeting Adjourned at 11:42 p.m.

Minutes prepared by Marsha Hovey