



## ASSOCIATION MEMBERSHIP MEETING

Thursday, February 9, 2023

9:30 a.m. – 11:00 a.m.

Microsoft Teams meeting information  
below

2023 BOARD MEMBERS:

**PRESIDENT**  
JAY MCAMIS  
CITY OF SAN JOSE

**VICE-PRESIDENT**  
RICHARD WEST  
CIVIL AIR PATROL

**SECRETARY**  
MEREDITH ALBERT  
CITY OF CUPERTINO

**TREASURER**  
JIM OBERHOFER  
CITY OF CUPERTINO

**MEMBER-AT-LARGE**  
VICTORIA BEBEE  
LOS ALTOS HILLS  
COMMUNITY FIRE DISTRICT

**MEMBER-AT-LARGE**  
ANN HEROSY  
AMERICAN RED CROSS

**IMMEDIATE PAST PRESIDENT**  
JENNIFER PONCE  
CITY OF MORGAN HILL

### Meeting Agenda

1. Call to Order & Welcome
2. Changes to the Agenda
3. Approval of November 2022 meeting minutes
4. President's Report
5. Treasurer's Reports
6. Santa Clara County OEM Report
7. Presentation: *Emergency Management at San Jose International Airport*  
Nick Wooton, Emergency Planning Supervisor
8. Roundtable Jurisdictional Discussion
9. Old Business
10. New Business
11. Meeting Adjourned

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## Microsoft Teams meeting

Web-based: Click here to join the meeting Meeting ID: 260 114 459 261  
Passcode: kqat8A

Or call in (audio only)  
+1 925-494-3352,,147496154#  
ID: 147 496 154#

**Santa Clara County Emergency Managers Association**  
 Monthly Treasurers Report  
 For the month ending December 31, 2022

**Beginning Bank Balance on 01 December 2022:** **\$2,219.15**

**Income (Deposits)**

Date	Description	Amount
12/13/22	2022 Eventbrite, Payout, Awards Luncheon	550.72
	<b>Total Income (Deposits)</b>	<b>\$ 550.72</b>

**Expenses (Checks, Fees, etc.)**

Date	Check No	Payable To	Description	Amount
12/08/2022	1033	N.Amaro	Luncheon, Coffee	(\$40.00)
			<b>Total Expenses</b>	<b>(\$40.00)</b>

**Ending Bank Balance, Total Assets on 31 December 2022:** **\$2,729.87**

**Accrued Expense (checks not cleared)**

Date	Check No	Payable To	Description	Amount
11/10/2022	1032	N.Arnett	Presentation, Honorarium	(\$250.00)
12/08/2022	Pending	J.Ponce	Luncheon, Meal	(\$874.44)
			<b>Total Expenses</b>	<b>(\$1,124.44)</b>

**Available cash, 31 December 2022:** **\$1,605.43**

Submitted by:

Jim Oberhofer  
 SCCEMA Treasurer  
 2 January 2023

**Santa Clara County Emergency Managers Association  
Monthly Treasurers Report  
For the month ending January 31, 2023**

**Beginning Balance on 01 January 2023: \$2,729.87**

**Income (Deposits)**

Date	Description	Amount
	<b>Total Income (Deposits)</b>	<b>\$ 0.00</b>

**Expenses (Checks, Fees, etc.)**

Date	Check No	Payable To	Description	Amount
1/4/2023	#1035	J.Oberhofer	SOS SI-100 Fee, Reimbursement	(\$25.00)
			<b>Total Expenses</b>	<b>(\$25.00)</b>

**Ending Balance, Total Assets on 31 January 2023: \$2,704.87**

**Outstanding Checks**

Date	Check No	Payable To	Description	Amount
11/10/2022	1032	N.Arnett	Presentation, Honorarium	(\$250.00)
12/08/2022	Pending	J.Ponce	Luncheon, Meal	(\$874.44)
			<b>Total Expenses</b>	<b>(\$1,124.44)</b>

**Available cash, 31 January 2023: \$1,580.43**

**NOTES:**

1. Balances referenced above are Wells Fargo bank balances.
2. SOS SI-100: State of California, Secretary of State (SOS), Statement of Information for Non- Profits, Form SI-100. Required to file every two years or whenever there is a change in the Board of Directors.

Submitted by: Jim

Oberhofer  
SCCEMA Treasurer  
3 February 2023

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**Santa Clara County Emergency Managers Association  
General Membership Meeting  
MINUTES  
November 10, 2022**

Call to Order & Welcome

- a. Call to Order at 9:30 a.m. by Jennifer Ponce, President
- 2. Changes to the Agenda—None
- 3. Resilience Training Presentation by Nick Arnett
- 4. Approval of October 2022 meeting minutes
  - a. Motion to approve by Jennifer Ponce, President
    - i. Second by Toni Charlop, Milpitas
    - ii. Approved unanimously
- 5. President's Report—New members, 2023 Budget, Awards nominations
- 6. Treasurer's Report by Jim Oberhofer
- 7. Santa Clara County OEM Report, by Darrell Ray
- 8. New Business—
  - a. Draft Updated Bylaws
  - b. 2023 Board of Directors Nominations
- 9. Meeting Adjourned at 11:15 a.m. by Jennifer Ponce, President
  - i. Motion to adjourn by Jennifer Guzman, Secretary
  - ii. Second by Ann Hepenstal
  - iii. Approved unanimously