

**Santa Clara County Emergency Managers Association
Executive Board
June 14, 2018, 10:00 a.m.**

APPROVED Minutes

Member	Present	Absent
President - Ponce	X	
Vice President - Schoenthal	X	
Secretary - Hovey	X	
Treasurer - Martinez	X	
At Large - Private - Bobier	X	
At Large - Public - Yin	X	
Immediate Past President - Mata		X

I. Meeting called to order at 10:00 a.m. by President Ponce

II. Announcements/Agenda Corrections - None

III. Meeting Minutes

a. Approval of May 10, 2018 Board Minutes

MOTION to Approve– Ms. Ponce

SECOND – Mr. Yin

UNANIMOUS APPROVAL

b. Recommendation for approval of May 17 Member minutes

MOTION to recommend approval by membership. – Ms. Ponce

SECOND – Mr. Bobier

UNANIMOUS APPROVAL

IV. Correspondence - None

V. Treasurer’s Reports – Ms. Martinez

Checking \$5825.90. All checks cleared except Secretary of State.

Mr. Bobier reported that there was a discrepancy on the check. We still owe \$200. Ms. Martinez will issue another check.

Audit meeting was cancelled. No new date set.

Budget Review –Nothing presented

VI. Upcoming Meetings

a. June Member Meeting – Sheriff’s Auditorium - Mike Brady, CSTI is confirmed

b. Snacks – Ms. Hovey ACTION – Ms. Hovey ask County for a conference call for the meeting.

c. July meeting – ACTION – Ms. Hovey ask the County if they can present on Senate Bill 821 that will require people to Opt Out of Alert and Warning. Pros/Cons. Ask Patty Eaton to share promotional materials and template warning messages.

d. August meeting will be Corwin Porter from San Bernardino talking about Active Shooter response.

VII. Old Business

a. Training opportunities – no discussion

VIII. New Business

a. New member outreach and new member packet – discussion about what could be provided to new members.

ACTION – Ms. Ponce will have her intern research websites to determine what other organizations offer.

ACTION – Ms. Martinez will research some type of giveaway (lanyard, luggage tag, etc).

Discussion about creating a generic EMA business card that could be handed out as in invite to others.

IX. Good of the Order – None

ACTION – Ms. Hovey to send out a reminder for people to bring a friend.

X. Adjourn Board meeting and convene Membership Committee at 10:27 hours

a. Review applications - None

Adjourn Membership Committee 10:28 adjourned and reconvene Board meeting.

MOTION to adjourn – Ms. Ponce

SECOND – Ms. Schoenthal

UNANIMOUS APPROVAL

Meeting adjourned at 10:29 p.m.

Next Member Meeting: May 17, 2018 9:00 a.m.

Next Board Meeting: June 14, 2018 10:00 a.m.