

**SANTA CLARA COUNTY EMERGENCY MANAGERS ASSOCIATION**  
**MEMBERSHIP MEETING**  
**Thursday, January 18, 2018**  
**9:00 a.m. Networking 9:30 a.m. Meeting Agenda**  
**Santa Clara County Sheriff's Office Auditorium**  
**55. W. Younger Ave., San Jose, CA 95110**

**APPROVED MINUTES**

1. Meeting Called to Order at 9:40 a.m. by President Ponce
2. Welcome/Introductions/Safety Briefing
3. Announcements

Paul Marshall - South County Airport Pilots Association - SCAPA annual exercise April 7 mid morning to early afternoon. Happy to put together a few logistics support flight operations for interested cities. Also request assistance from CERT in Morgan Hill and Gilroy.

Kent Fielden, Red Cross - Retiring next month. Currently recruiting for his replacement.

Lisa Schoenthal, Santa Clara - Vinny Mata has retired from SVDPS and going to work in Security and Emergency Management for Lockheed Martin. Santa Clara is hosting a CPOD managers course Feb. 6, 7. Available to city staff and volunteers. Contact Lisa for more information. UASI should also send out a course link.

Carol Fredrickson, SCVWD - We have a new emergency manager, Alex Gordon, (formerly of County OES and Public Health).

4. Changes to the Agenda Add Haywired as an ongoing report
5. Presentation: Napa/Sonoma/ & Santa Rose EMMA deployments Lessons Learned - David Flamm

Patty Eaton is currently deployed to Santa Barbara as a PIO. Santa Barbara just got through the Thomas Fire and had a lot of lessons learned regarding public information and are already implementing those lessons. They are now moving into long term recovery/debris management. Expect more EMMA requests.

Thomas Fire - We didn't have any EMMA requests. "GeeWhiz" moment - there is a lack of understanding of the benefits of EMMA and/or lack of understanding of emergency management in general. State realizes that they have to really educate local government about Recovery and emergency management vs continuing to ask for Incident Management Teams (IMT) for Recovery - which is not the right request.

Value of EMMA is that individuals from other jurisdictions can gain a lot of experience to bring back to their jurisdiction.

Q - Is there a standard amount of days someone can expect an EMMA request?

A - Right now, the average is a week. As the system develops, it will be more likely that a standard deployment will be developed..

Informal notification then formal notification. Dave got a call from the State Operations Center. Personal call to see if resources from our county were available. Followed up with an official email within an hour from the Regional Coordinator for 5 PIOs. Patty Eaton's name was submitted into the WebEOC (CalEOC)

system for EMMA. Submission asks for basic experience and qualifications. San Francisco and San Mateo County also submitted names. Santa Barbara County got to pick from the list. County OES also sent out the EMMA request. We also checked with the Santa Clara County CEO and Santa Clara County Fire's Chief to ask if they approved sending people out on EMMA.

Q - What is the reimbursement process? Patty tracked her costs. Costs are reimbursable through Santa Barbara. Santa Barbara also provided lodging. Working 12 hours shifts at the Family Assistance Center - FAC (turned into the Local Assistance Center - LAC)

Dana went to the Sonoma EOC as an EOC consultant. Darrell Ray went to Santa Rosa. Patty Eaton to Public Health. Louay Toma and Joe Guzzardi to Sonoma County.

Q - How would Emergency Managers get ready to submit for an EMMA request?

A - David can send a screen shot of the submission so we know how to prepare our information/qualifications.

Everyone should work on getting your Type I Credential so you can be deployed - as the system develops.

Q - Is the State only taking people with Type I credentials?

A - No. There aren't enough people credentialed yet.

Q - Do you have to be a City staff person to be part of EMMA?

A - Federal asset must be requested through the State. Special District could submit. Current recommendation is to get on the phone and talk to the agency.

Q - What is reimbursable?

A - Maybe nothing, maybe everything (Salary, Meals, Lodging). Could require a service for hire or MOU to be in place.

Mutual Aid requests don't always have all the information you need to deploy. Hard to think of everything in the spur of the moment.

Marsha has a Mutual Aid worksheet that has a lot of things to consider in preparing the request and briefing for incoming resources. ACTION - Will post on EMA website. Jay McAmis - CalVols may also have similar resources available.

Q - Time frame between the agency and the receiving agency to have the agreement in place?

Request - Make a model agreement that could be used between jurisdictions requesting EMMA. Mr. Flamm says there are two template documents. ACTION - David will send it out. CalOES EMMA portal - Marsha linked the portal to the EMA website

Andres Acevedo, SJSU - Lessons learned from Sonoma State during the fire. Need a decision point in the EOC checklists about requesting Mutual Aid. Sonoma ran their EOC staff for 4 days straight.

David - (Hypothetical) San Mateo County had a major landslide that destroyed a thousand homes and they're focused on search and rescue. As they search, they are dumping debris. They are asking for Law, Fire and EMS resources. About two weeks in, the response phase ends and all the resources begin to demobilize. If San Mateo County then calls the State and asks for more resources for debris removal and resources to help documentation for cost recovery. State will say no. This is your recovery now. County could make EMMA requests to fill this gap. Should really have been done during the incident. Could have

monitored debris removal during the response. If you wait, you're way behind the curve. Decisions should have been made within the first 12-24 hours into the event.

6. Presentation: CADRE - What Don't You Know? - Marsha Hovey and Jennifer Ponce led a brief discussion about the CADRE organization and how it activates. 160 non-profits, community based organizations and faith-based organizations who want to work together to support the community after disasters. There are more out there. If your jurisdiction works with non-profits, ask them if they are a member of CADRE. Run by a volunteer Board of Directors. List of member organizations is posted on the EMA website. Activate by contacting the Duty Officer. You can also call an individual organization if you know they can provide for the need. You do not have to request CADRE through the County unless it becomes necessary to have an Op Area coordination. It can take up to 72 hours to initiate the first meeting of CADRE organizations to begin to coordinate - so activate early. Organizations must have an agreement of services with the jurisdiction and must be connected to an EOC section(s) for coordination. Volunteer hours may be tracked as part of State/FEMA reimbursement matches. Typical recovery, as taught by the State, is that non-profits can apply directly to the State for reimbursement. Reimbursement request must be signed off by the requesting jurisdiction. We found out that when San Jose had its flood and there was a Federal Declaration, FEMA expects the City to pay everyone up front and request the reimbursement themselves. HIGHLY encourage all jurisdictions to send the "right" people to the CADRE briefings and trainings currently being offered. (Logistics, Mass Care, PIO)
7. Discussion: There's An App for That - Marsha presented information about a list she created several years ago of Apps that were beneficial to emergency management as tools or outreach. She is going to update the list and requested suggestions of new beneficial apps. Encouraged everyone to download the ReadySCC app and, Flood: American Red Cross app. Review of apps on the list. - Marsha will post the existing list and the EMA website and receive feedback via [scceMAboard@gmail.com](mailto:scceMAboard@gmail.com) email account.
8. Approval of December 14, 2017 Membership Meeting Minutes - Postponed
9. Monthly Reports
  - a. Presidents Report & OAC - none
  - b. Treasurer's Report - Cindy Martinez
    - Finances - Previous balance 6,070.10, income \$2723.65, Expenses 272.99
    - Current balance \$8,520.76 but have not paid Levi stadium yet.
    - Membership - Early-bird renewal ends January 31. Marsha will send out a reminder.
    - New Member Application Process - No longer have to submit a resume or job description to apply for membership. Just submit name and emergency management responsibility. Application on the website will be updated soon.
  - c. SCCOES & OAS - David Flamm

OAS - Next meeting is this Tuesday, January 23. We will be looking at grant proposals for EMPG funding. CERT Subcommittee is also meeting on Tuesday.

County is adjusting some of our assets and resources to meet the needs of the feedback we're hearing from all of you. Frustrations with AlertSCC and WebEOC. Tammy and Jay and Joe and two ISD staff are now working on both to bolster them.

Cindy Stewart retired January 5<sup>th</sup>.

Fire District just launched their first CERT Academy.

Darrell Ray is now in the Training and Exercise section. Darrell is working on marketing and adding more courses for the rest of the year. Working on a number of things including a DOC familiarization course.

Louay Toma is the only person working in the Plans Section. After the below listed plans are done, Plans will go dark until Cindy Stewart's replacement is hired.

Submitted Disaster Cost Recovery plan for approval

Flood Plan was just revised and will be sent out later this week.

Donations Management is in process.

LHMP is done for the whole Op Area.

Inclement weather plan adopting

- d. Cal OES - No report
- e. Haywired Update - Kara Gross

Haywired scenario developed by USGS assumes a 7.0 EQ on the Hayward fault. April 18, 2018 4:18 pm. Epicenter in Oakland, first major aftershock union city. Major aftershock 6 months after the event in Cupertino. Series of events that you can participate in to learn more about the scenario. EQ Country Alliance Feb 28 or March 1

Small business workshop will be organized. Healthcare event will be held in March at USGS. Shakeout will also be themed around Haywired. Lots of regional discussion about Building Occupancy Resumption Plans (BORP). ABAG and MTC will be providing information to elected officials.

Q - Will jurisdictions be informed before April 18?

A - Not sure. USGS has Haywired included in LHMP.

Request - Have USGS come and talk to EMA about it and allow us to ask specific questions.

3 volumes of Haywired Scenario. Volume 2 is focused on engineering and building performance. Vol 1 is more of a scientific document

Lisa Schoenthal - Request to receive info to prepare for TTX.

#### 10. New Business:

##### a. CERT Subcommittee

The CERT subcommittee meets monthly from noon-1:30 right before OAS at the SO. Each jurisdiction should send at least one rep from their agency in order to participate in the committees opportunities.

#### 11. Old Business

##### a. None

Meeting adjourned at 11:40 p.m.