

**SANTA CLARA COUNTY EMERGENCY MANAGERS ASSOCIATION**

**Membership Meeting**

**Thursday, September 15, 2016**

**9:00 – 11:30 a.m.**

**Morgan Hill Police Department OES**

**16200 Vineyard Boulevard, Morgan Hill**

**Conference call line available**

**APPROVED Member Meeting Minutes**

1. Call to Order at 9:30 a.m. by VP Shackel who is presiding over the meeting in the absence of President Vinny Mata
2. Welcome and Safety Briefing – Jennifer Ponce, Morgan Hill OES
3. Membership Meeting Minutes
  - a. Board recommendation to approve August 18, 2016 Member Meeting Minutes  
MOTION to approve minutes – Jennifer Ponce  
SECOND – Dan Bobier  
UNANIMOUS APPROVAL
4. Presentation – National Weather Service Report – Brian Garcia, Warning Coordination Meteorologist – PPT on EMA website [brian.garcia@noaa.gov](mailto:brian.garcia@noaa.gov) 206-852-2925  
Note: The conference call line was not operating until after the beginning of Mr. Garcia's presentation.
5. EMA Reports
  - a. President – No report
  - b. Treasurer – Cindy Martinez
    - o Wells Fargo account \$5695.23  
Citibank account \$1499.24  
One expense – we renewed the P.O. box
    - o Marsha Hovey – The Board has decided to offer ½ off any EMA membership until January 31, 2017 with the hope of getting some new members and encouraging early renewals. Registration link will come out in October.
  - c. Operational Area Council - Mr. Shackel  
The EOAC met at the end of August. Discussed grants. Primary focus was on Santa Clara Valley Water District presentation of the After Action Report on Anderson Dam. They are working on the Improvement plan including enhancing notifications and creating a GIS Layer to provide more current status updates.
  - d. Operational Area Signatories – Mr. Shackel.  
The Alert SCC notification system has gone out to bid. The County is looking for a new vendor. EMPG grant discussion. EMPG is providing NOAA Weather radios for all public schools in Santa Clara County. These radios will provide IPAWS alerts and weather alerts. Q - Is there training on the radios? A - Marsha Hovey and Nathaniel Rainey are working with the County to develop an introductory document to give to the schools along with the radio. There are some instructions. Brian Garcia will provide input on the document. The idea is to have Emergency Managers distribute the radios so that they can interact with the school districts. Ms. Hovey shared that Los Altos Hills will also be purchasing the radios for all their private schools. Ms. Ponce shared that Morgan Hill now has a weather station on the Police Department. Mr. Garcia added that he can recommend good weather stations and said it would be great to have them on schools to help gather more weather information.
6. Announcement of New Members
  - i. None
7. Other Reports

a. Operational Area/County

David Fernandez, Social Services, had invited all cities to a Mass Care meeting last Monday but it was canceled due to an undisclosed issue. Mr. Fernandez requests that all the cities participate in the next meeting. Need a countywide effort. Social Services is working with the Red Cross to set up ongoing countywide shelter trainings.

Ms. Ponce, CERT countywide exercise is October 29<sup>th</sup> at Moffett Field. CERTs divided into 4 groups working at 4 different activity stations. This will also be the annual ARES ham radio exercise.

Ms. Hovey – CADRE was originally funded with Loma Prieta earthquake donations given to the Red Cross. The money paid non-profits for staff time to attend planning meetings. CADRE is taking steps to become more resilient and self-sufficient. They have elected officers. Jim Wollbrinck is the Chair, Franci Collins is Vice Chair, Liz Dietz is Secretary, there is no Treasurer because CADRE is seeking another non-profit to act as fiscal agent, Kent Fielden, Roy Shackel and Marsha Hovey are Liaisons. If you have meetings where you want CADRE representation, one of us will attend. CADRE does not represent the non-profits but can pass information along to them for feedback or provide insight into how CADRE coordinates during emergencies. The Leadership meetings are now held in the evening. Anyone interested in being part of Leadership is welcome to attend and learn more. CADRE also now has a Duty Officer. The phone number is 408-622-0822 and email during emergencies is cadreEOC@gmail.com.

8. Old Business

a. Bylaws change submissions due September 30 – send to sccemaboard@gmail.com

9. New Business

a. None

10. Announcements

- Charles Ingals - Attended Urban Shield at the Alameda County Fairgrounds in Pleasanton – made our way through protestor chained together. Good vendor displays, great venue.
- Ms. Hovey - EMA Luncheon on December 15, start thinking about volunteer recognition
- Paul Marshall – October 1 is the South County Airport Pilots Association annual exercise in San Martin. [www.southcountypilots.org](http://www.southcountypilots.org) The exercise assumes that roads are damaged and the County requires air assistance. Last year they worked with Palo Alto to fly in a City EOC staff person who lived out of the area. They also flew in supplies from Washington state. If you have any ideas for them to test, let Paul know [pgmarsh@garlic.com](mailto:pgmarsh@garlic.com) . All jurisdictions are welcome to participate.
- Ms. Martinez – Santa Clara Valley Water District Winter Prep Conference is October 27 9-noon at SCVWD. Look for Eventbrite link on EMA website.
- Mark Frise – November 17, Statewide medical exercise, mass casualty MCI . Mission College will be involved in the MCI portion of the event and the campus EOC will be partially activated.
- Kent Fielden – Opened a shelter in Palo Alto this month. We're up to 4 in the county this year.
- Ms. Ponce – There was a broken gas line in town and we had to evacuate an apartment complex and 1 home. We took everyone to the community center. Gave them food and diapers – some people with babies didn't remember to grab them. We were able to fix the break before we needed the Red Cross. We also used AlertSCC to evacuate for the wildland fire on the other side of El Toro.
- Ms. Hovey - CESA Conference is in San Diego. Pre-Conference training is on Oct 4. Action Planning, G191 or Disaster Recovery full day classes cost \$100. You can also take the test to be a Certified Emergency Manager for whatever IAEM charges you to take it. CESA isn't charging anything for it. The rest of the conference is Oct 5-7. There are 25 breakout sessions and great plenary sessions. To register, go to [www.cm.wsu.com/cesa](http://www.cm.wsu.com/cesa)
- Brian Garcia - Sherrie Collins from Monterey County OES is retiring. She's moving to Idaho. Great friend to CESA and Santa Clara County emergency managers.

11. Meeting Adjournment

MOTION to Adjourn – Mr. Fielden

SECOND – Mr. Shackel

UNANIMOUS APPROVAL

Meeting adjourned at 11:18 a.m.

*The next EMA Membership Meeting will be Thursday, October 20, 2016 at Santa Clara Fire. Meeting details will be at [www.sccema.com](http://www.sccema.com) on the calendar.*