

**SANTA CLARA COUNTY EMERGENCY MANAGERS  
ASSOCIATION MEMBERSHIP MEETING  
Thursday, May 17, 2018  
9:00 a.m. Networking  
9:30 a.m. Meeting  
Santa Clara County Sheriff's Auditorium  
55 W. Younger Ave., San Jose**

**APPROVED Minutes**

1. Meeting called to order by President Ponce at 9:29 a.m.
2. Welcome/Safety Briefing/Introductions
3. Changes to the Agenda - None
4. Approval of April 17 Member Meeting Minutes  
MOTION to Approve – David Flamm, SECOND – Dan Bobier  
Motion Carries with one abstention – Toni Charlop
5. Announcements  
Paul Marshall, SCAPA DART - A new DART Association forming at Reid Hillview Airport. Stay tuned. April 7 SCAPA DART held an exercise. Participants included Second Harvest Food Bank, CalFire, the Compassion Center, Jennifer Ponce & Dana Reed. Two directional CPOD drills staffed by Morgan Hill CERT (Ken Hulick), handed out token bottle of water and collected food. First time to promote through social media. Exercise Summary Attached.  
  
Jen Tucker, NASA/AMES – Week of June 4-7. Moffett/Ames hosting CalEMSA drill. Seeking victim volunteers for June 7 Day Shift and Night Shift. Must be prepared/willing to be in confined spaces, wrapped tightly, taken to a full mobile field hospital. Must be a US Citizen. Must have a vehicle on site (cannot be dropped off). Will have full moulage.  
  
Jim Wollbrinck, San Jose Water Co. – June 4 – Meeting on Wildland Urban Interface (WUI) Fire Prep for the summer. Working with CalFire, SCCFD, SJFD, all utilities with WUI interface. 10:00-2:00 at San Jose Water. SJWC also working with the Haywired Scenario. Water and Critical Infrastructure based exercise. June 6 meeting with all Water Utilities who participate in SCVWD's Emergency Management SubCommittee. Working on coordinating training, exercise, response. County OES Group getting together today to discuss data sharing – how can we share GIS and other data easier.  
  
Rick Filippuzzi, Public Health - On June 11, all county hospitals will be participating in a wildfire scenario exercise that will result in the evacuation of two county hospitals. Public Health Preparedness and EMS staff will be supporting the exercise.  
  
David Flamm, County OES – Position open for a Senior Program Specialist assigned to CERT. Will support CERT exercises, refresher training, etc. Closes Monday. May keep open for an additional week.  
  
Ann Hepenstal, Los Altos – Los Altos Pet Parade this Saturday, CERT Members walking in the parade to promote. The message is "Prepare your pet and prepare yourself." Will have a booth.

Marsha Hovey, Los Altos Hills - CADRE had a great workday on May 9 at the Red Cross. Highly recommend sending jurisdiction Finance and Management representatives to the final two workshops – targeted at local government.

May 29 Disaster Cost Recovery – with CalOES and FEMA reps on site to help answer questions, and

June 26 Transition to Long Term Recovery. This is really important because we never train on it but Long Term Recovery looks NOTHING like and EOC and Management needs to know what they need to do.

Free Training at the Red Cross on N. First St. 9:30-Noon. Register at this [link](#) .

Nick Arnett, CADRE Leadership – Bay Area CISM Annual Summit. June 8 at West Valley College.

Jennifer Ponce, Morgan Hill – Requested that everyone invite a friend to EMA. They're missing good information.

## 6. Monthly Reports

### a. Presidents Report & EOAC

Board has created and signed off on three policies – Email privacy for members, Board member voting guidance and member recognition for retirees. EOAC meeting will be on May 24<sup>th</sup> in the Sheriff's Auditorium.

- Announcement of EMA members
  - Group – Santa Clara Valley Medical Center, David Fernandez

### b. Request for hosts for EMA meetings

Meetings are always held at County OES. Since we are not going to jurisdictions to host, we need people to still host snacks. June is covered. Need July-November. Please email the Board if you can host.

Suggestion to create a coffee fund to help cover costs.

### c. Treasurer's Report – Cindy Martinez – Cindy was not present but will provide information to be forwarded to the group. Ms. Hovey stated that we were over budget and encouraged those EMA participants who still attend meetings as Guests to please consider becoming members to help support the organization.

### d. SCCOES & OAS – David Flamm

Planning Section – Donations Mgmt Annex finalized in the next month. Launching a model EOP that can be used for updating EOPs. Will be sending it out to folks for vetting. Before June 1. State's COOP representative was here last week. We volunteered to be the first County to do countywide COOP. Will be hosting workshops that all jurisdictions may attend. Also writing a DOC training course and guidance document. Useful for all jurisdictions. Patty Eaton, PIO, working on website, social media. Will launch new website in the next month. Tools on website for emergency managers. Training – G191, evacuation and reentry, recovery – See the weekly report for a schedule. Tools to track training for EOC Credentialing (Darrell). Setting up an Advisory Group for credentialing. Exercises – Yellow Command in September. EOC Operational Readiness – three people went to the WebEOC Conference. New version of user guide. AlertSCC User Guide being developed. Duty Officer Policy. Grants – OAC

will approve EMPG Grant projects for 2018 (May 24). 2019 EMPG will be Aug/Sept timeframe.

Q – Who is our CalOES rep? A – No one right now.

e. Cal OES – None

f. Haywired Update – Jim Wollbrinck. June 6 Utility meeting will have a portion of their meeting dedicated to Haywired.

g. CERT Subcommittee – Ponce

Jeff, Jennifer and others are part of the subcommittee. Still want to host a moulage class. We will host a countywide exercise at Moffett Field in the fall. Date TBD.

Jeff – SCCFD responsible for west valley CERT programs. Hosting several academies and refresher courses. Not sure about citywide exercises.

Green Command – Toni – in Concord September 8. Each County gets 12 positions. Confidence Course, Donations Mgmt, etc. Looking for people to assist with the exercise. Several different roles. Let Toni know.

Jen Tucker – if you need to host anything a Moffett, start with me.

## 7. New Business

“The Unthinkable - Lessons from Survivors” by Amanda Ripley

"Modernizing Public Warning Messaging" by Dennis Milette

Discussion following the two FEMA [PrepTalks](#)

People delay before acting on emergency alerts. We need to be specific. Start with the Authority. Explain the impact. Help people get over their desire to “figure it out” (milling) to realize a new reality. Trust people with as much knowledge as you can give them so they understand impacts before they happen.

Multiple methods of warning needed. IPAWS/Electronic warnings are just one way. Must include other methods in the “bouquet”. Social Media, Radio/Television. Friends/Relatives calling family is faster than anything we do right now.

8. Old Business – None

9. Meeting Adjourned at 11:26 a.m.

Next Meeting June 21 at the Sheriff’s Auditorium 55 W. Younger Ave., SJ

**Note:** Occasionally, emails are included in EMA minutes. Anyone who does not want their email included should notify the EMA Secretary at [sccemaboard@gmail.com](mailto:sccemaboard@gmail.com) or express their wish at the EMA meeting before the minutes are adopted.