

**Santa Clara County Emergency Managers Association
Executive Board
December 6, 2018, 10:00 a.m.**

APPROVED MINUTES

Member	Present	Absent
President - Ponce	X	
Vice President - Schoenthal	X	
Secretary - Hovey	X	
Treasurer - Martinez	X	
At Large - Private - Bobier	X	
At Large - Public - Yin	X	
Immediate Past President - Mata		X

- I. Meeting called to order by President Ponce at 10:07 a.m.

- II. Announcements/Agenda Corrections -
 Ms. Schoenthal reported that she will be speaking to the Ad Hoc Urban Area Security Initiative Committee on behalf of the EMA on December 7 to support the Alameda County Board of Supervisors renewing the MOU for the UASI Training and Exercise Program. The Board approved Lisa doing this on November 18th.
 Ms. Hovey reported that she spoke at the Board of Supervisors meeting on December 4th with Paul Marshall, Roy Shackel, Ken Hulick and many others about the possible closing of Reid-Hillview Airport.

- III. Meeting Minutes
 - a. Approval of Nov 8, 2018 Board Minutes
 MOTION to approve Nov 8 Board Minutes – Ms. Ponce
 SECOND – Mr. Bobier
 UNANIMOUS APPROVAL
 - b. Recommendation for approval of Nov 15 Member minutes
 MOTION to recommend Nov 15 member minutes for approval with the additions discussed – Ms. Ponce
 SECOND – Ms. Hovey
 UNANIMOUS APPROVAL

- IV. Correspondence
 - a. None

- V. Treasurer’s Reports –Martinez
 \$5085.79 as of November 30. Ms. Martinez will set up the Eventbrite for membership renewal and transfer Eventbrite to an EMA account. She will also take her name off the Gmail account.
 ACTION: Ms. Hovey clean up Gmail correspondence.

- VI. Upcoming Meetings
 - a. December Member Meeting – Morgan Hill Community Playhouse – Public Health Flu Season and Facebook Disaster Response
 - b. Snacks – Ms. Ponce
 - c. December –New Officers announced.
 - d. January meeting – Ms. Schoenthal reported that the EMA meeting date will be moved to the SECOND Thursday of the month. ACTION: Mr. Bobier will reach out to Aaron Bronstein,

Alameda County, to present at the April EMA meeting. HOPE Animal Services will present at the March meeting.

X. Old Business

- a. New Member Packet – Ms. Hovey – No progress
- b. Volunteer of the Year – Ms. Martinez is in charge of setup during the EMA meeting.
- c. Bylaws – Draft Bylaws will be presented in January to membership. Vote to approve in January

XI. New Business

- a. Ms. Schoenthal will schedule a new Board Member orientation.

XII. Good of the Order - none

VII. Adjourn Board meeting and convene Membership Committee

- a. Review applications - None

VIII. Adjourn Membership Committee

MOTION to adjourn the meeting – Ms. Hovey

SECOND – Ms. Ponce

UNANIMOUS APPROVAL

Meeting adjourned at 10:42 a.m.

Next Member Meeting: January 10, 2018 9:00 a.m.

Next Board Meeting TBD